Chris Taylor and Alan German
Ottawa PC Users' Group

Share

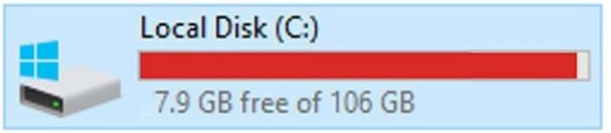
Shares wanted

Member suggestion:
Mini-presentations by multiple people

- How they secure their computers
  - Software used, settings, behaviors?
- Programs they use
  - Hidden gems?
- Computing habits they use
  - Best practices, things that enhance productivity?
- Let us know if you can help: SuggestionBox@opcug.ca

Follow-up

The ultimate guide to saving disk space



Drive C (250 GB SSD) getting low on space

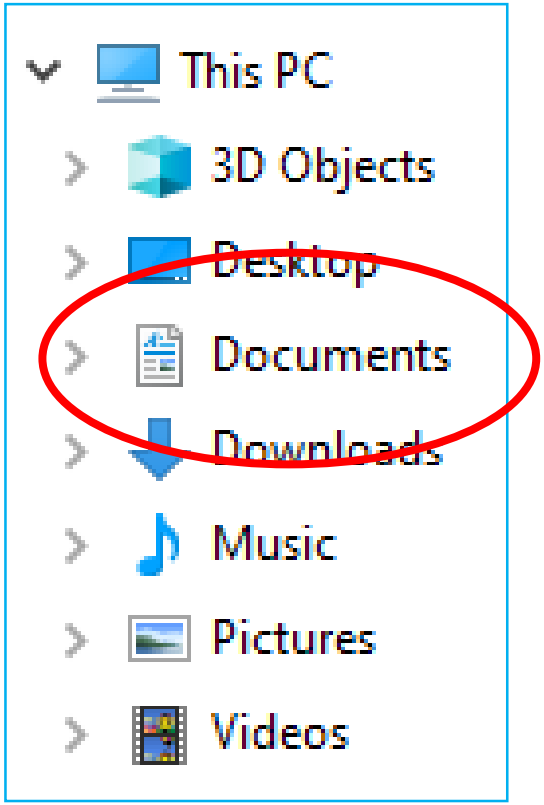
- File Explorer
  - *View tab | Show/hide section | Hidden items*
- Old software
  - Several old versions photo editing software (3 GB)
  - Old trial version of Adobe Premier (1 GB)
- TreeSize Free found
  - User profile 110 GB (photos/videos being stored on external drive)
  - Temp directory (10 GB)
  - **Dragon Naturally Speaking**
    60 GB dragon.log file in C:\Users\”username”\AppData\...

It's 10 pm – Do you know where your files are?

Alan German
Ottawa PC Users' Group

Part 1: File and Folder Management

Where they aren't!



- "Documents" is not a folder (i.e. C:\Documents)
- It's actually a pointer to C:\Users\toaster\Documents *(where toaster = Username)*
- Why bother? Why not just use C:\Documents?

My Preferences

- Use a dedicated data partition (Drive D:)
- Use a simple folder structure

    D:\Documents

    D:\Spreadsheets

    D:\Pictures

        D:\Pictures\2019

        D:\Pictures\2020

My Preferences

- Use a dedicated data partition (Drive D:)
- Use a simple folder structure

  D:\Documents

  D:\Spreadsheets

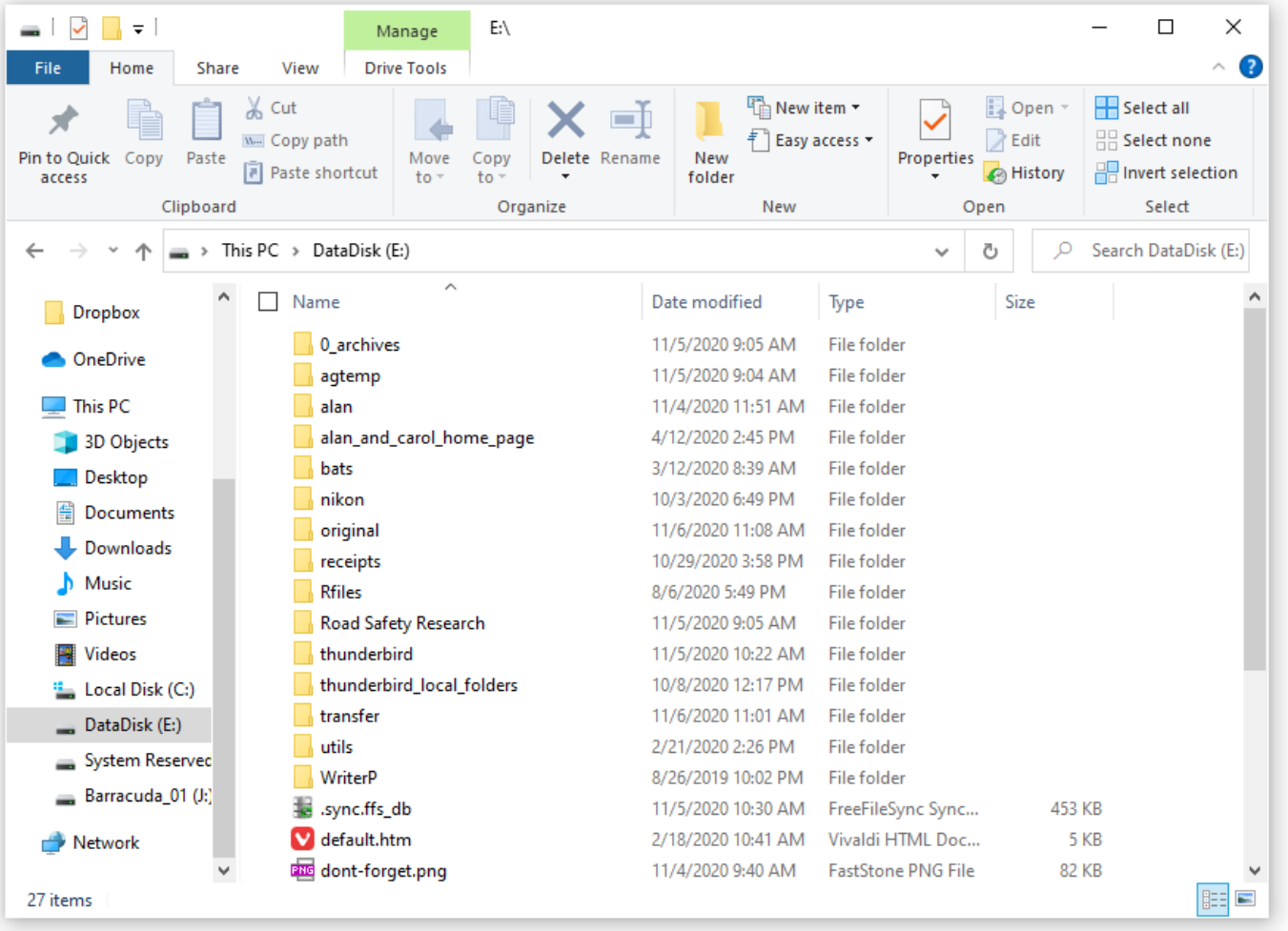
  D:\Pictures

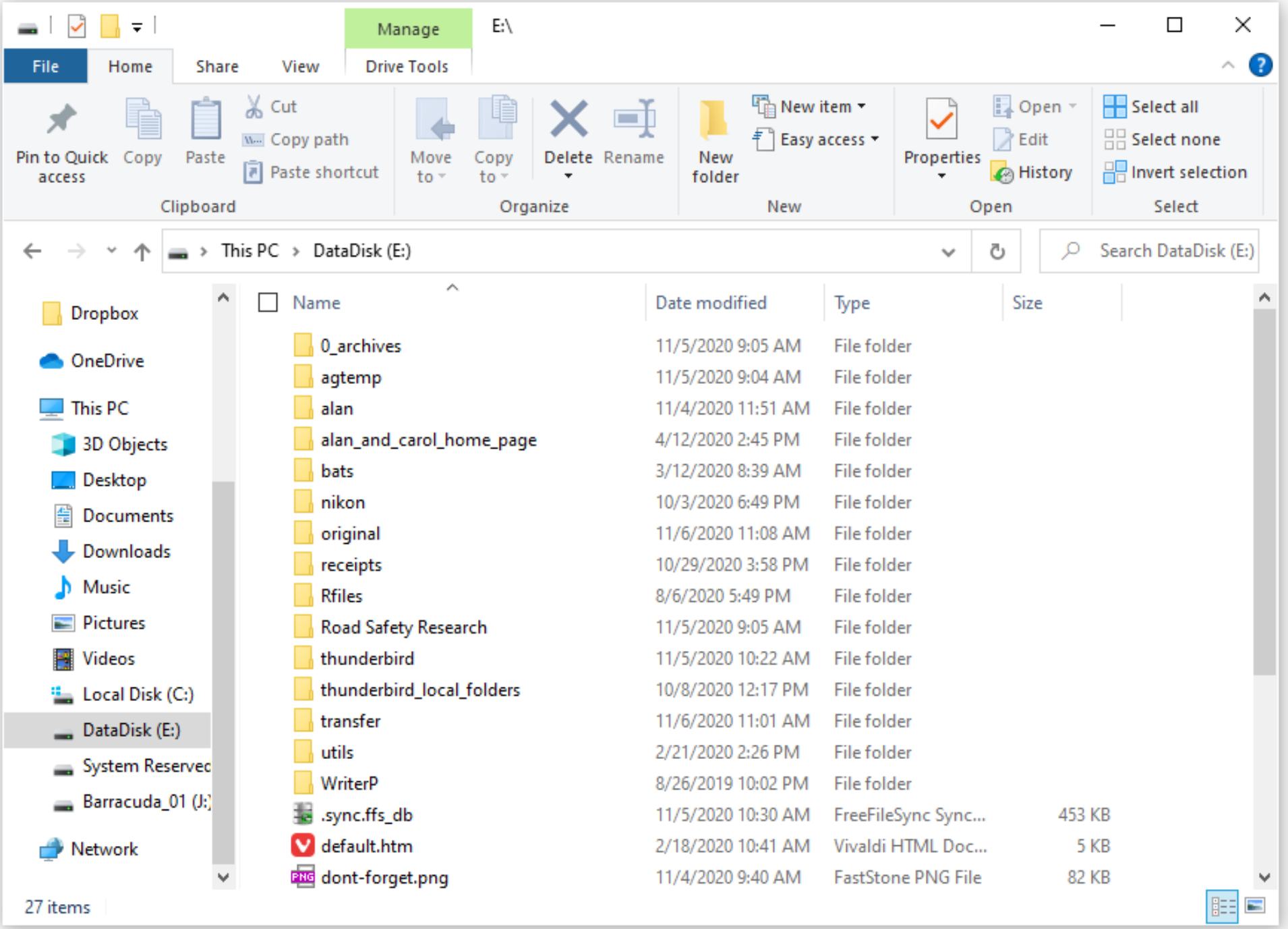
    D:\Pictures\2019

    D:\Pictures\2020

But, of course, I don't really do this either!

It's complicated – But, I know (more or less) what I'm doing!

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bats 3/12/2020 8:39 AM File folder
nikon 10/3/2020 6:49 PM File folder
original 11/6/2020 11:08 AM File folder
receipts 10/29/2020 3:58 PM File folder
Rfiles 8/6/2020 5:49 PM File folder
Road Safety Research 11/5/2020 9:05 AM File folder
thunderbird 11/5/2020 10:22 AM File folder
thunderbird_local_folders 10/8/2020 12:17 PM File folder
transfer 11/6/2020 11:01 AM File folder
utils 2/21/2020 2:26 PM File folder
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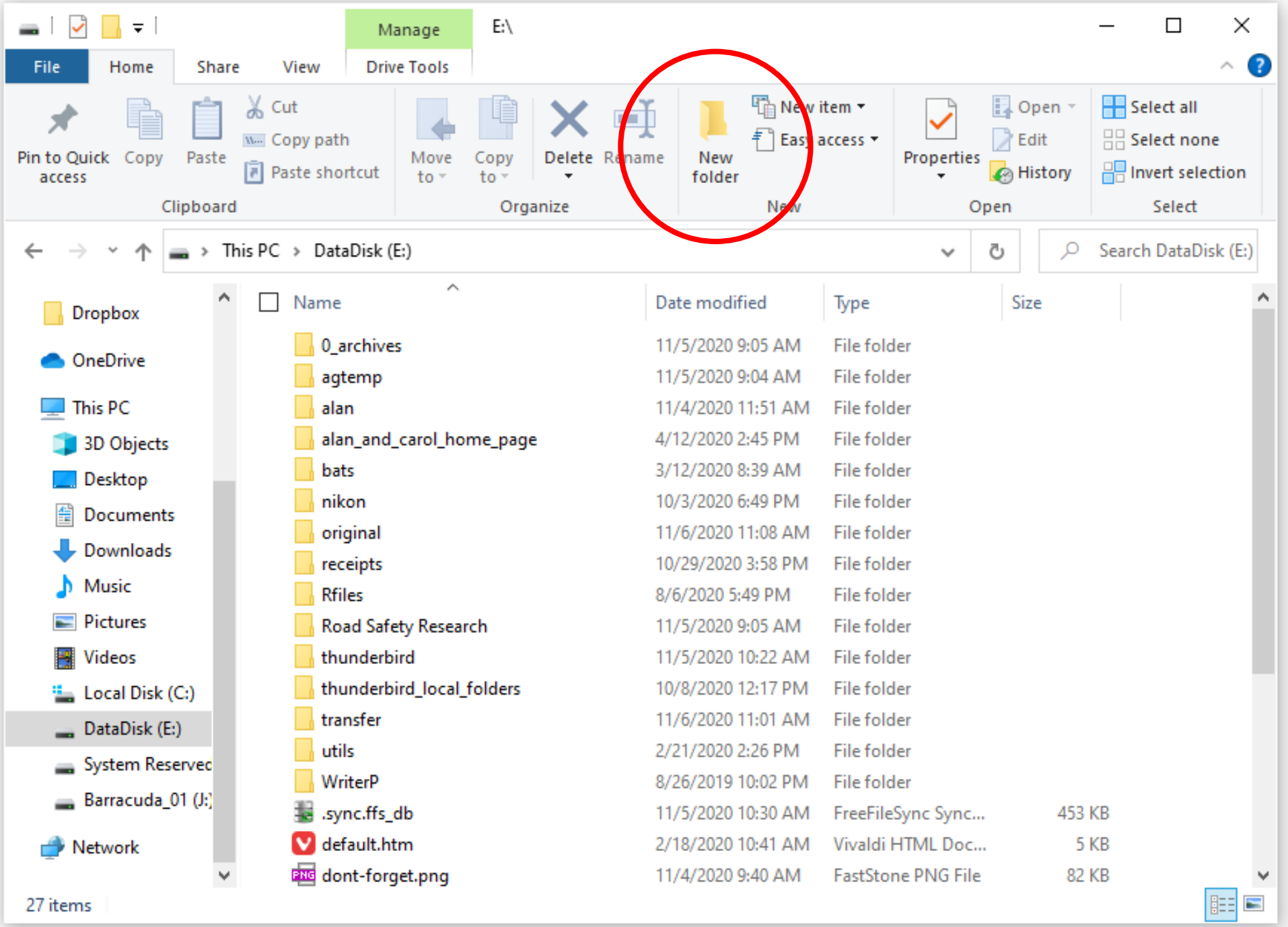
.sync.ffs_db 11/5/2020 10:30 AM FreeFileSync Sync... 453 KB
default.htm 2/18/2020 10:41 AM Vivaldi HTML Doc... 5 KB
dont-forget.png 11/4/2020 9:40 AM FastStone PNG File 82 KB
27 items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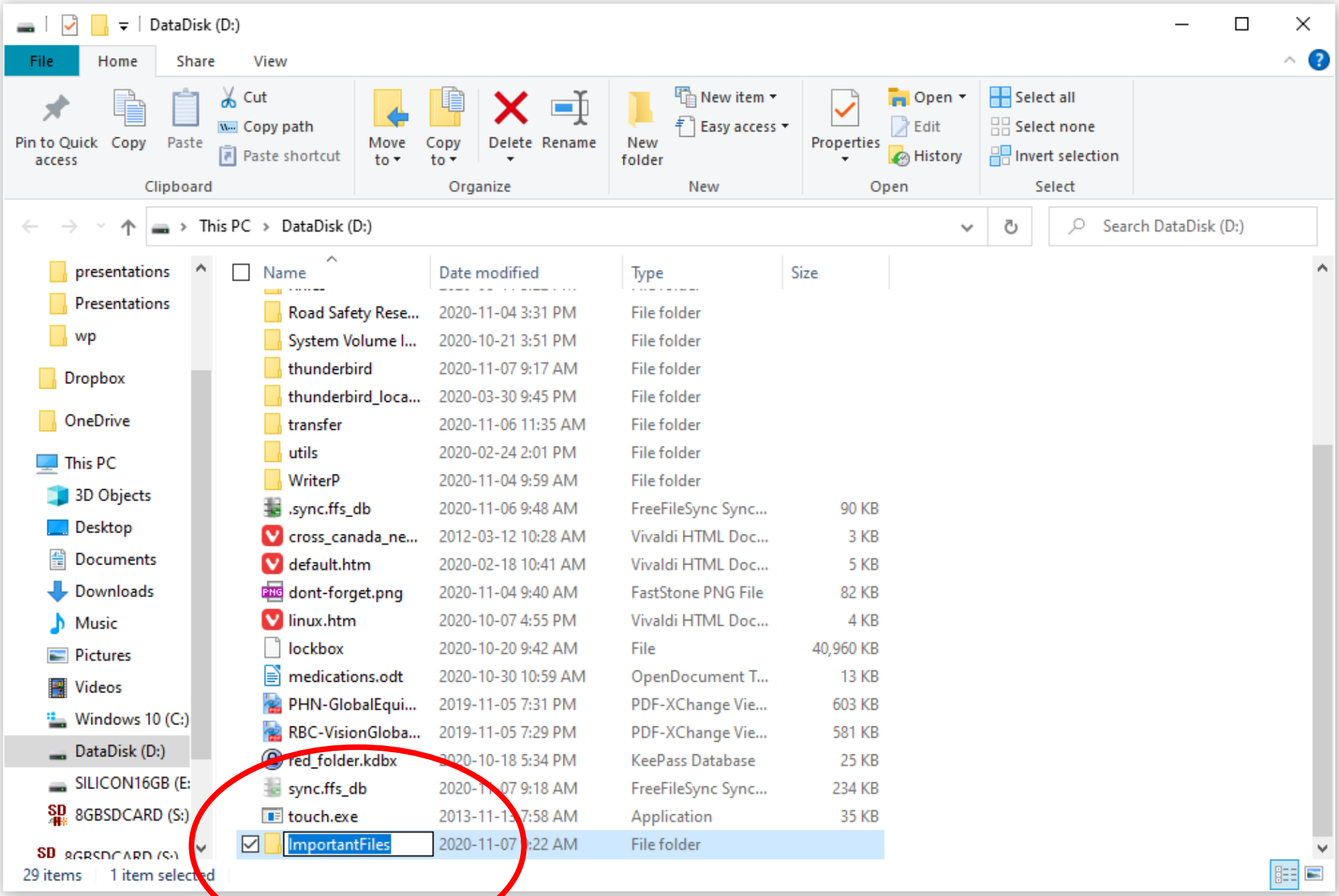
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utils 2020-02-24 2:01 PM File folder
WriterP 2020-11-04 9:59 AM File folder
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RBC-VisionGloba... 2019-11-05 7:29 PM PDF-XChange Vie... 581 KB
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touch.exe 2013-11-13 7:58 AM Application 35 KB
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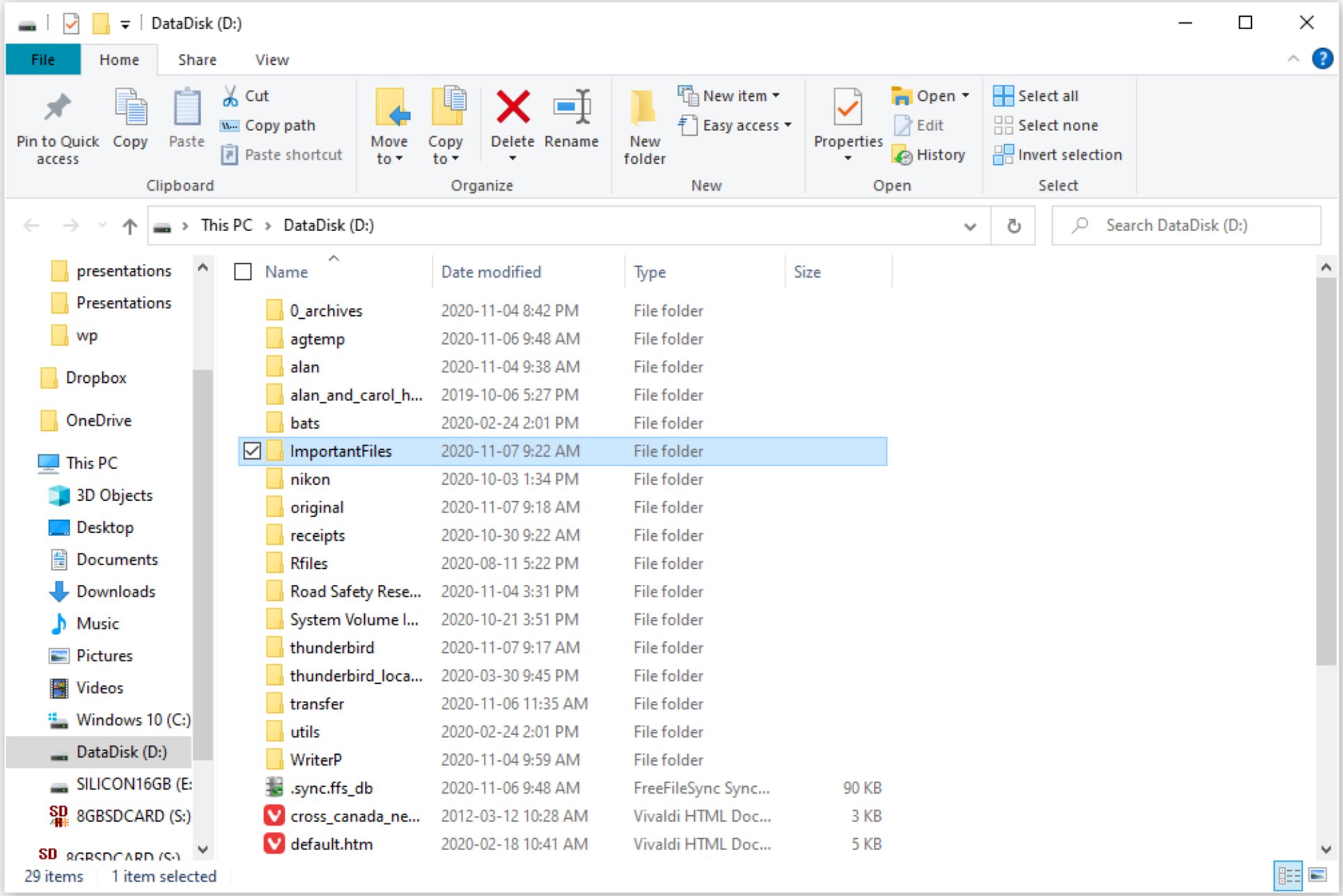
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WriterP 2020-11-04 9:59 AM File folder
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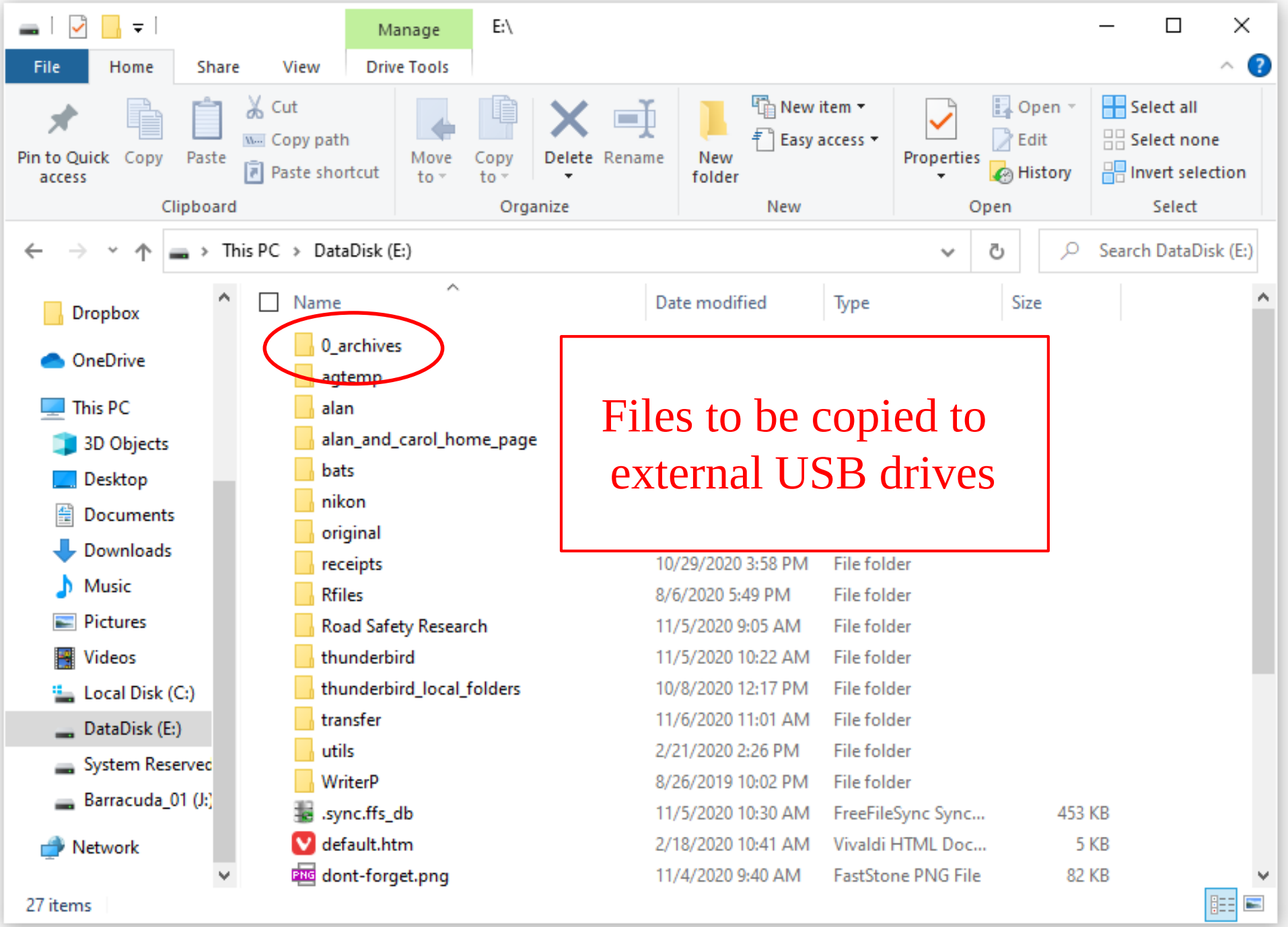
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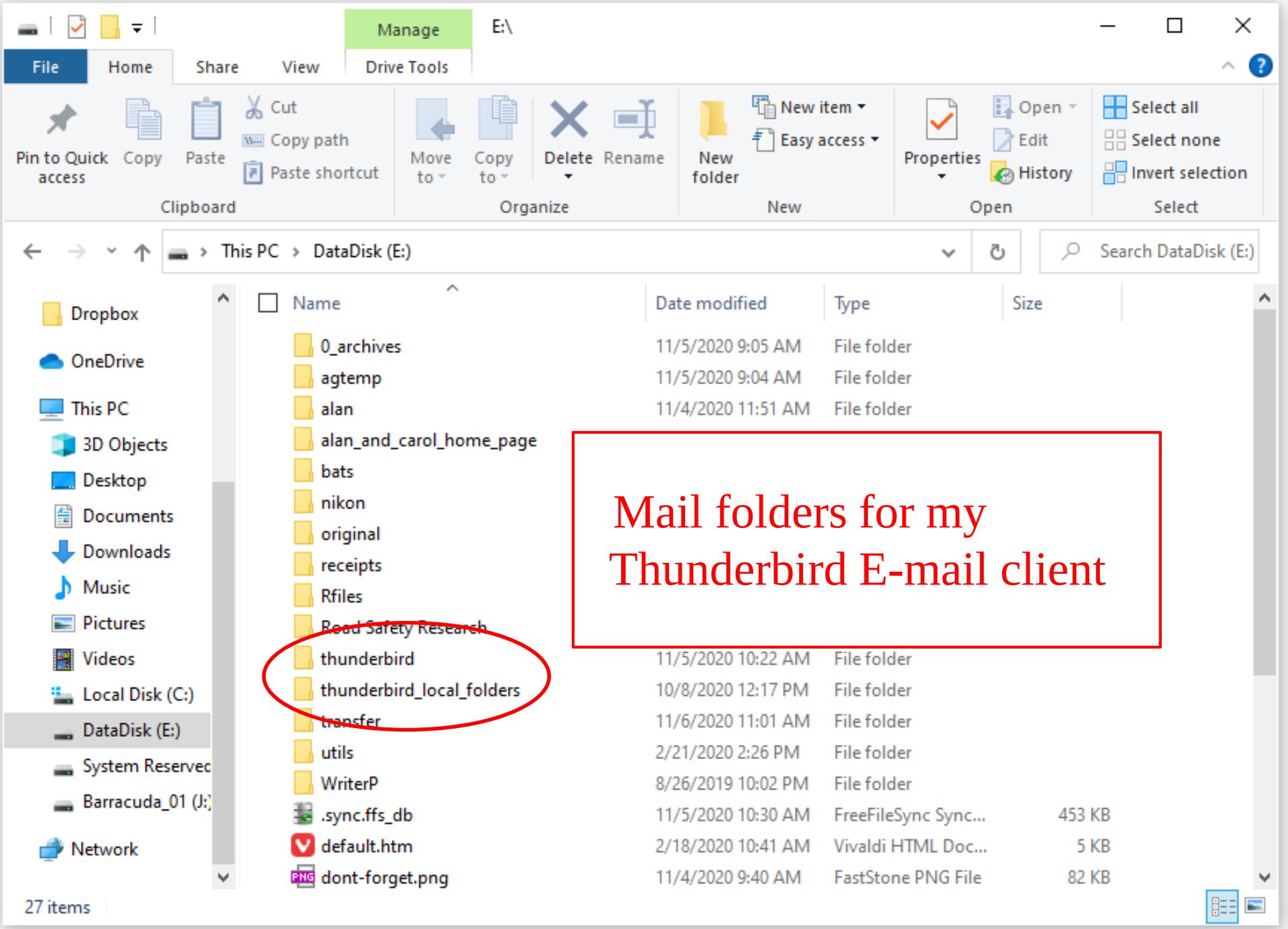
27 items
Files to be copied to external USB drives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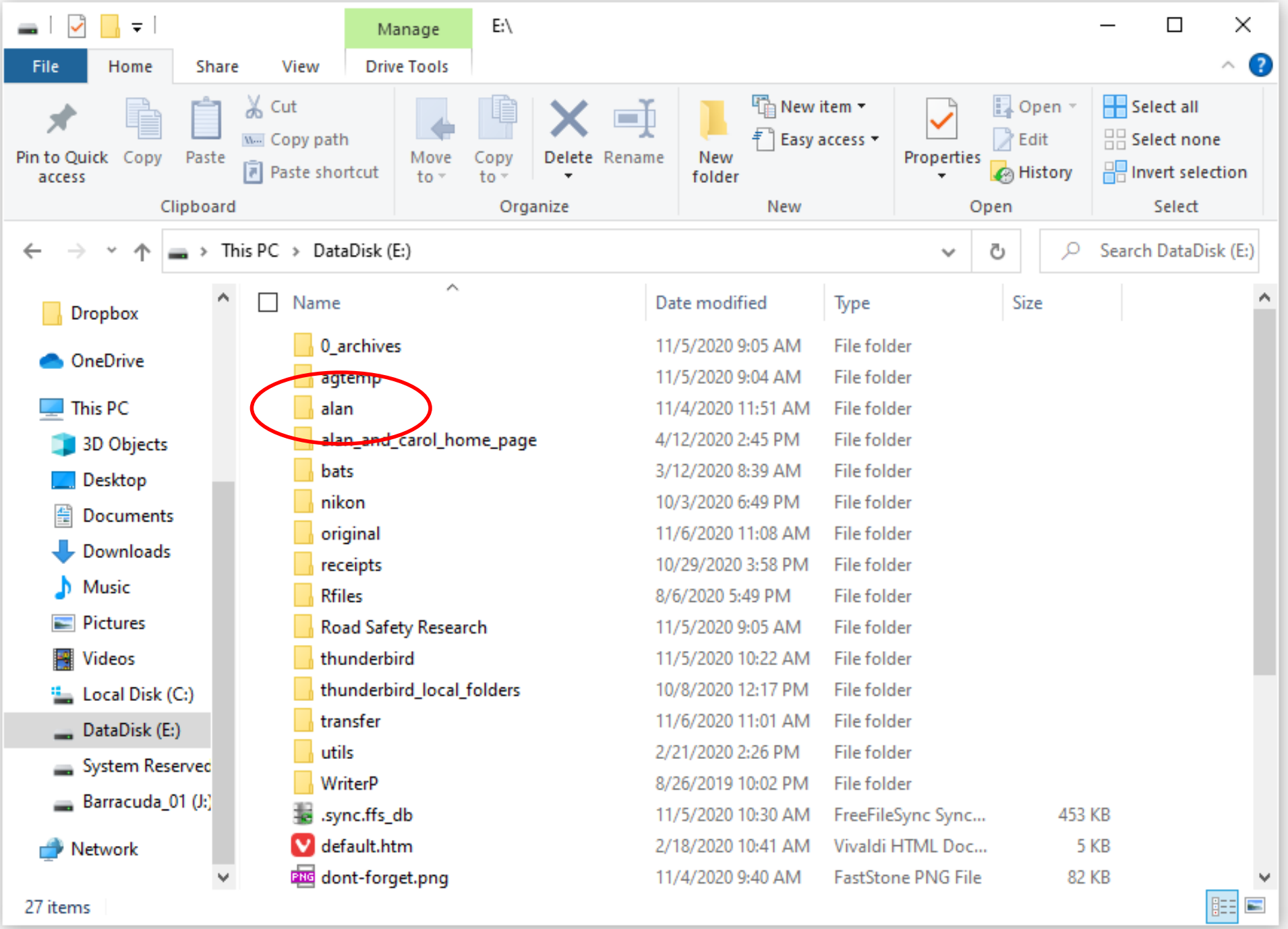
27 items
Mail folders for my Thunderbird E-mail client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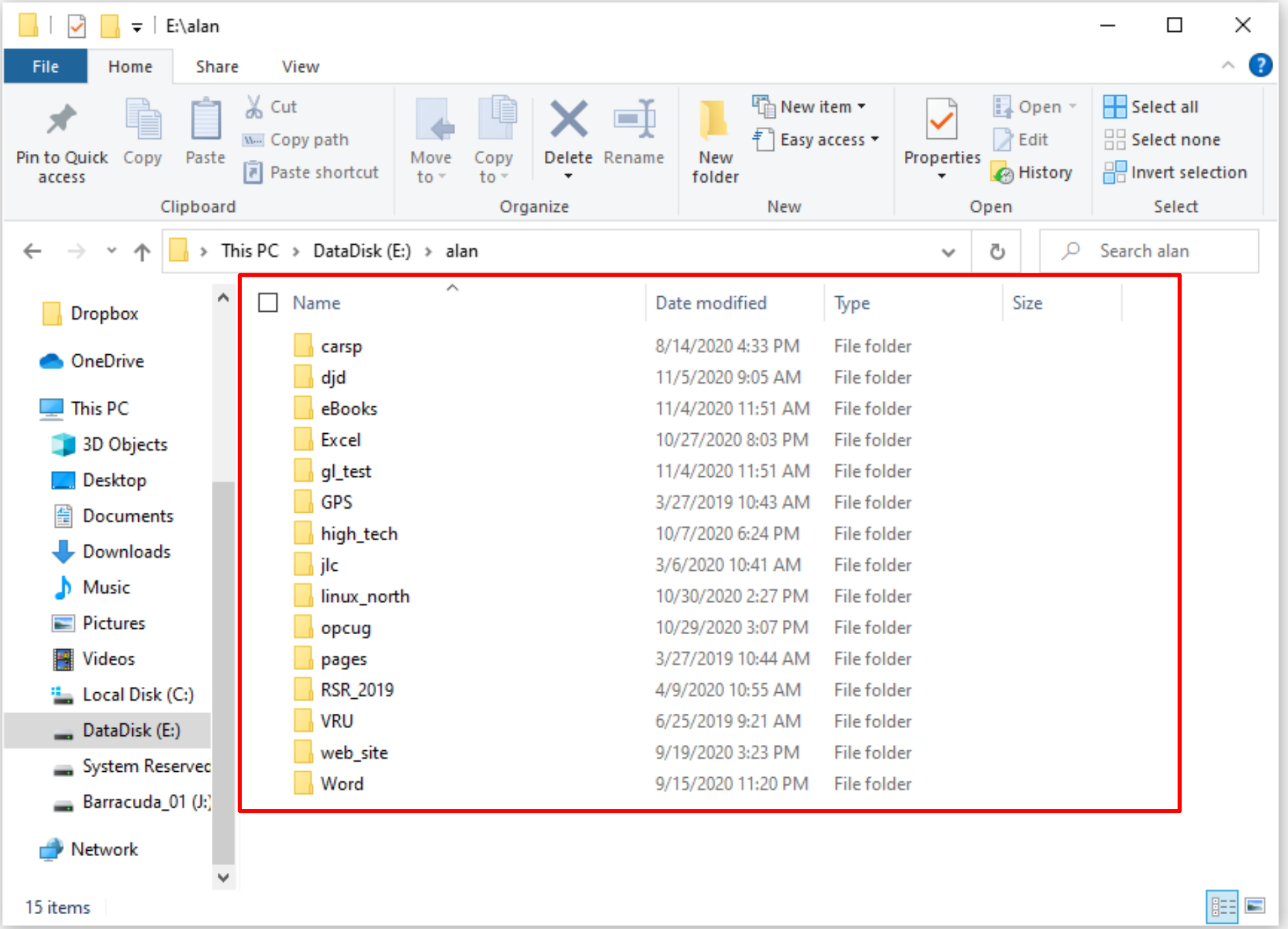
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RSR_2019 4/9/2020 10:55 AM File folder
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web_site 9/19/2020 3:23 PM File folder
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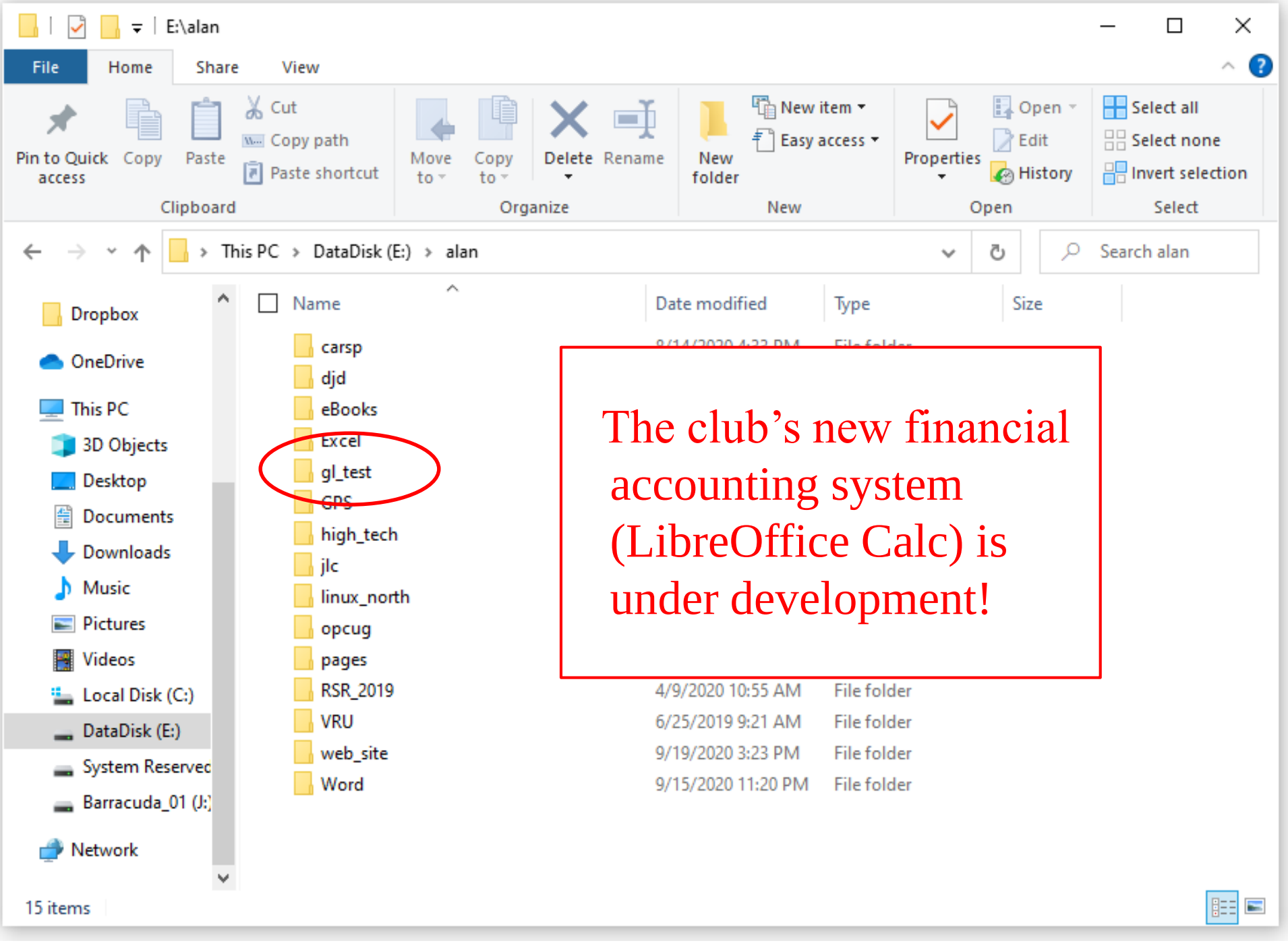
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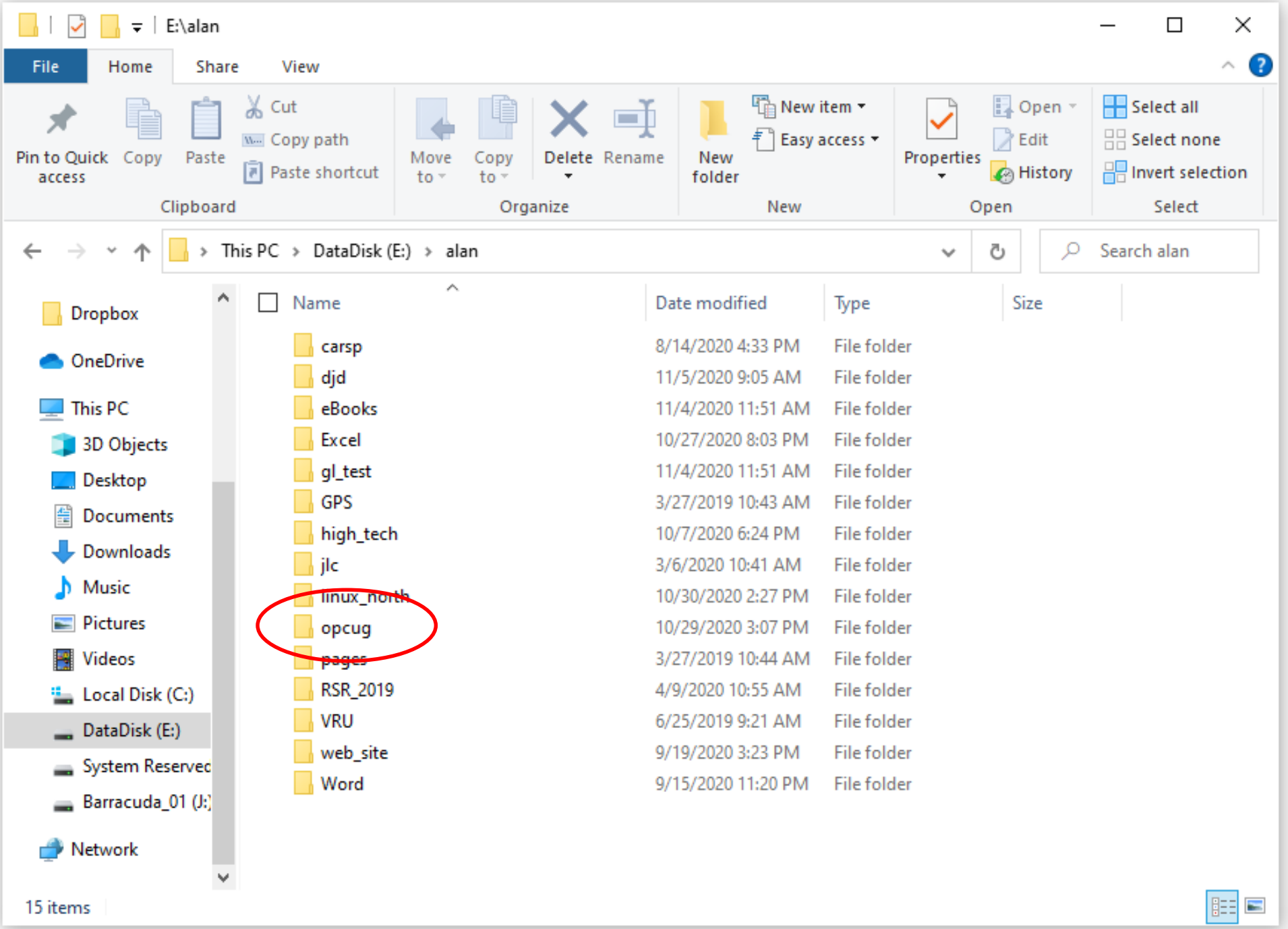
15 items
The club's new financial accounting system (LibreOffice Calc) is under development!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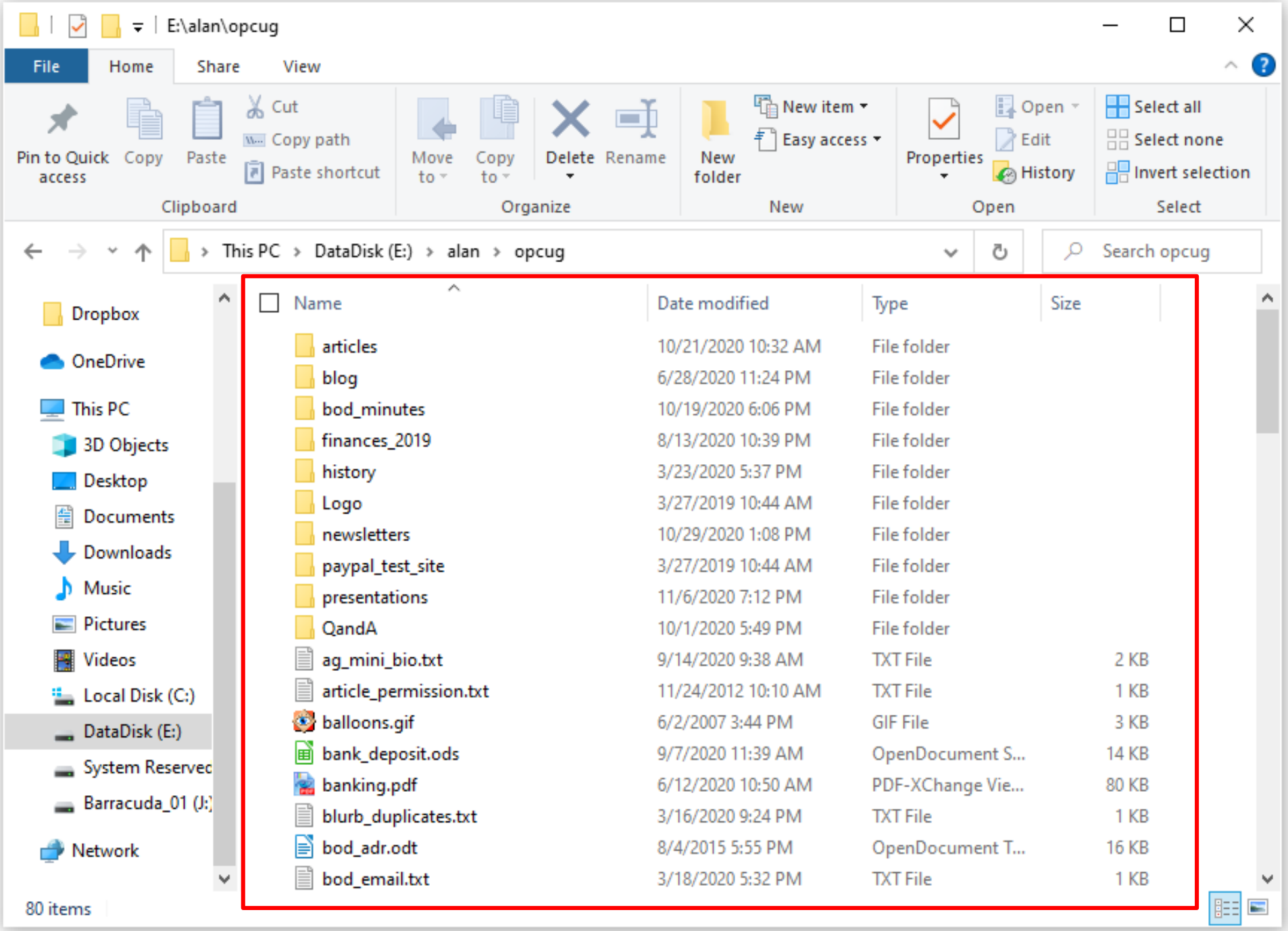
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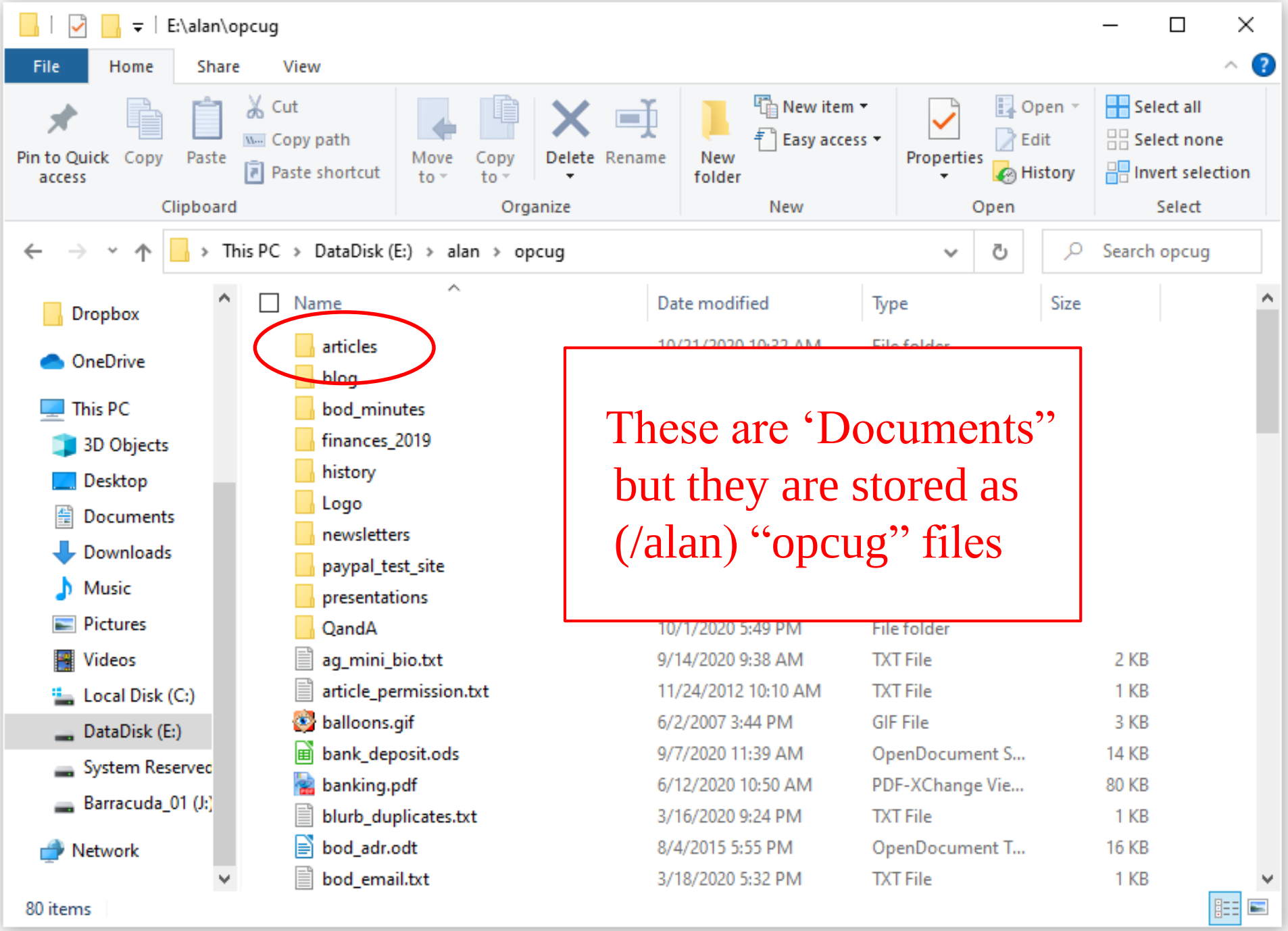
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File folder
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9/14/2020 9:38 AM
TXT File
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article_permission.txt
11/24/2012 10:10 AM
TXT File
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6/2/2007 3:44 PM
GIF File
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9/7/2020 11:39 AM
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3/16/2020 9:24 PM
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3/18/2020 5:32 PM
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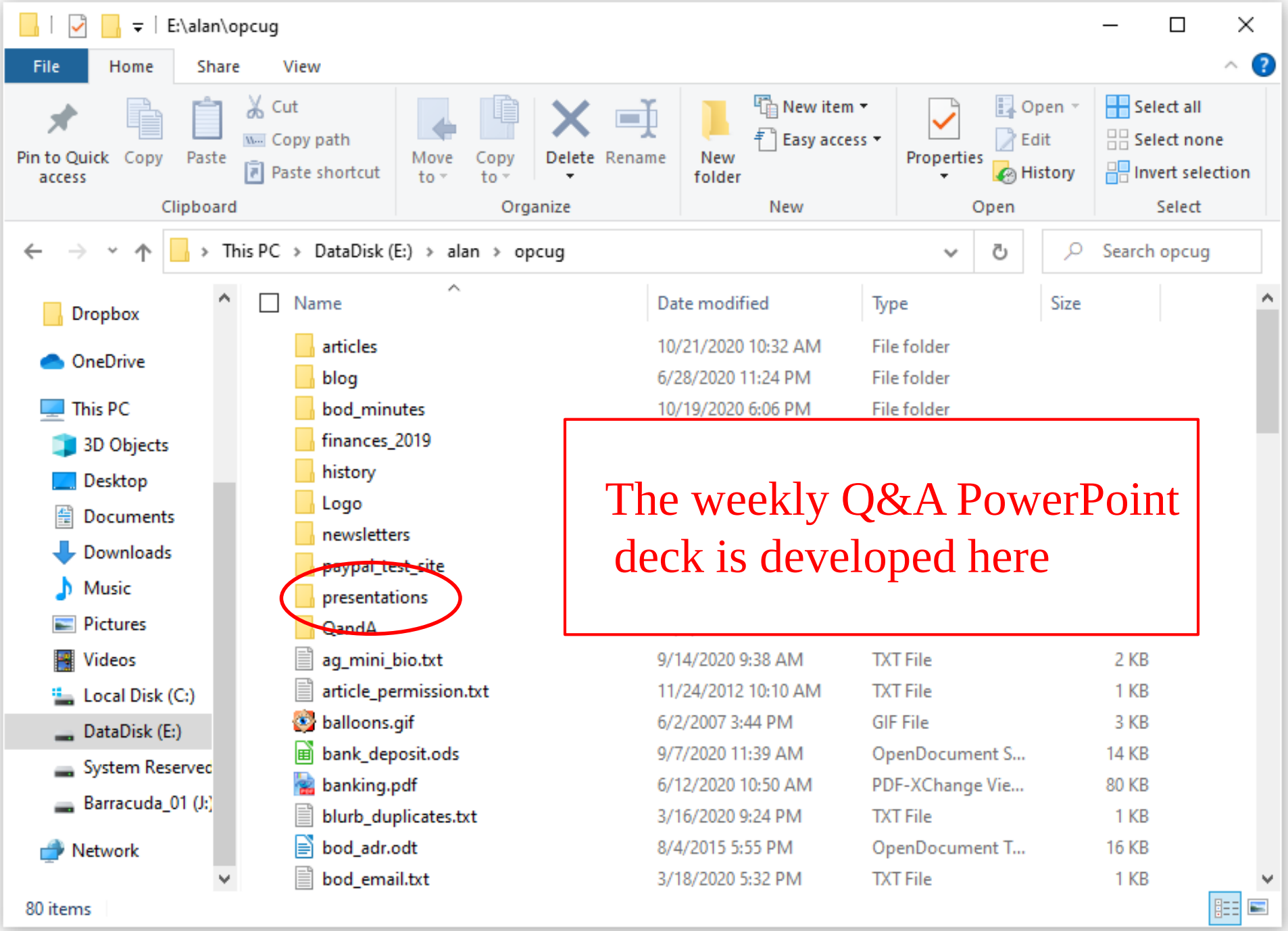
80 items
These are ‘Documents” but they are stored as (/alan) “opcug” files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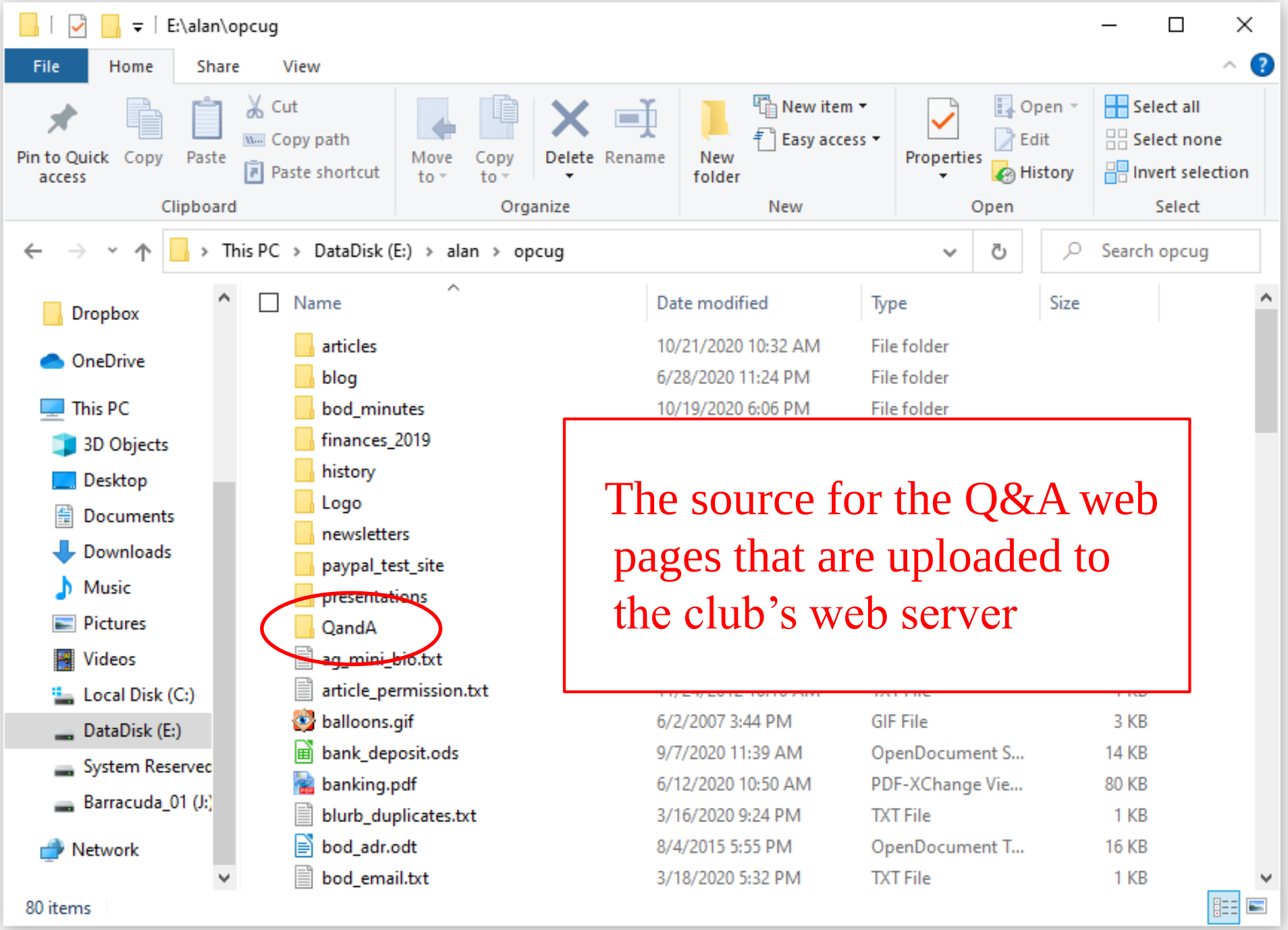
bod_adr.odt 8/4/2015 5:55 PM OpenDocument T... 16 KB
bod_email.txt 3/18/2020 5:32 PM TXT File 1 KB
80 items
The weekly Q&A PowerPoint deck is developed here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Pictures
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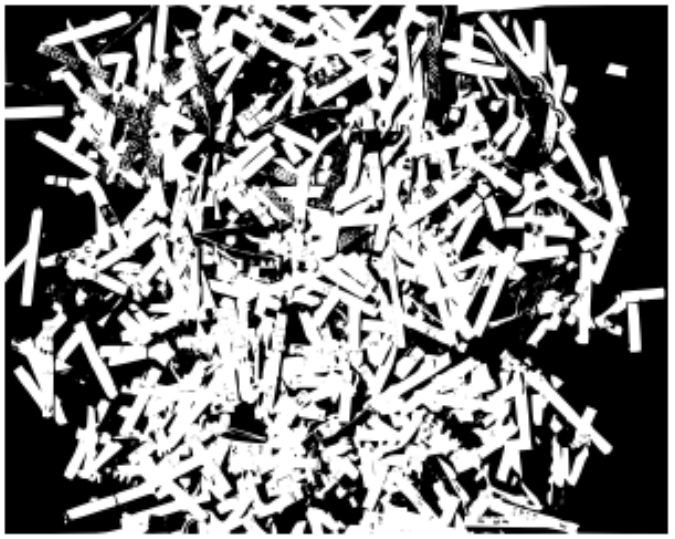
bod_email.txt 3/18/2020 5:32 PM TXT File 1 KB
80 items
The source for the Q&A web pages that are uploaded to the club's web server

It may be chaotic…



…but, it's my (organized) chaos!

Share

Controlled Folder Access

Introduced in 2017: Windows 10
Fall Creators Update (v1709)

Protects data files against ransomware
(a.k.a. file-encrypting malware)

Only allows “trusted” programs to write to

- “protected folders”
- “protected memory”

Share

Controlled Folder Access

Default protection:

- Protected folders:
  - “Documents”, “Pictures”, “Videos”, “Music” (public and personal)
  - “Favorites” (personal)
- Trusted programs:
  - Windows has a “list of trusted software”
  - only Microsoft knows what’s on the list!

You can’t remove any of the defaults

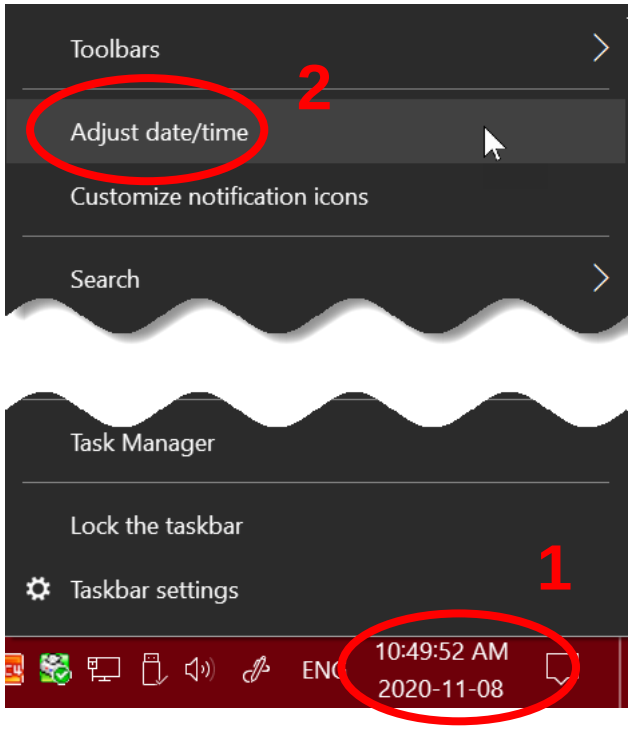
You can add

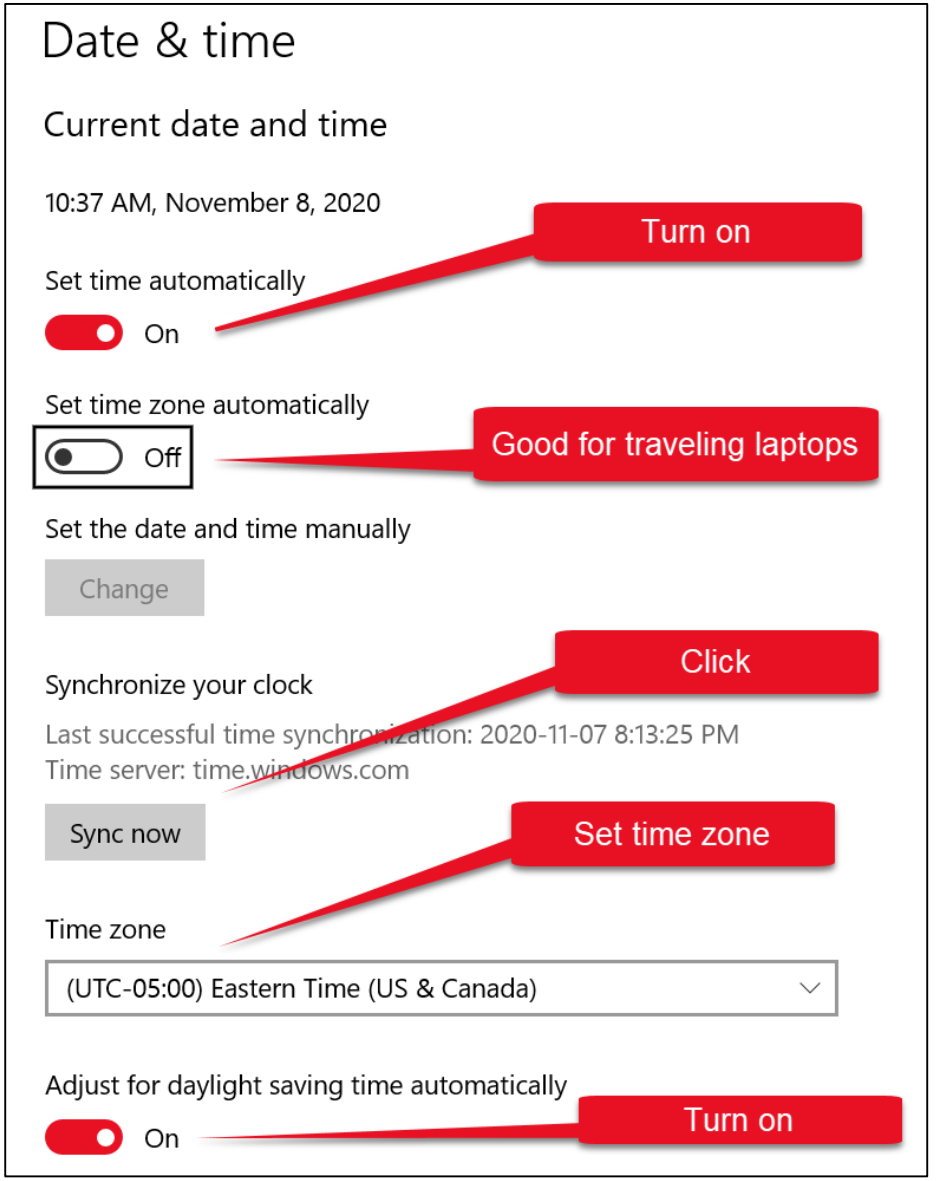
- additional protected folders
- additional trusted programs

Demo

My computer did not update to Standard Time. How can I fix this?

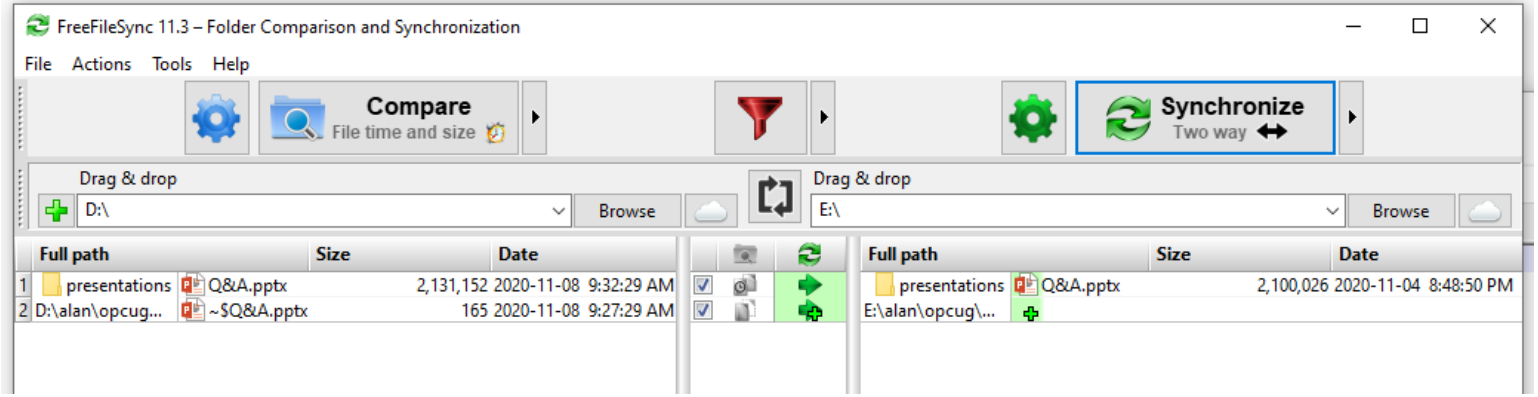
1 - Right-click clock in Taskbar
2 - Adjust date/time



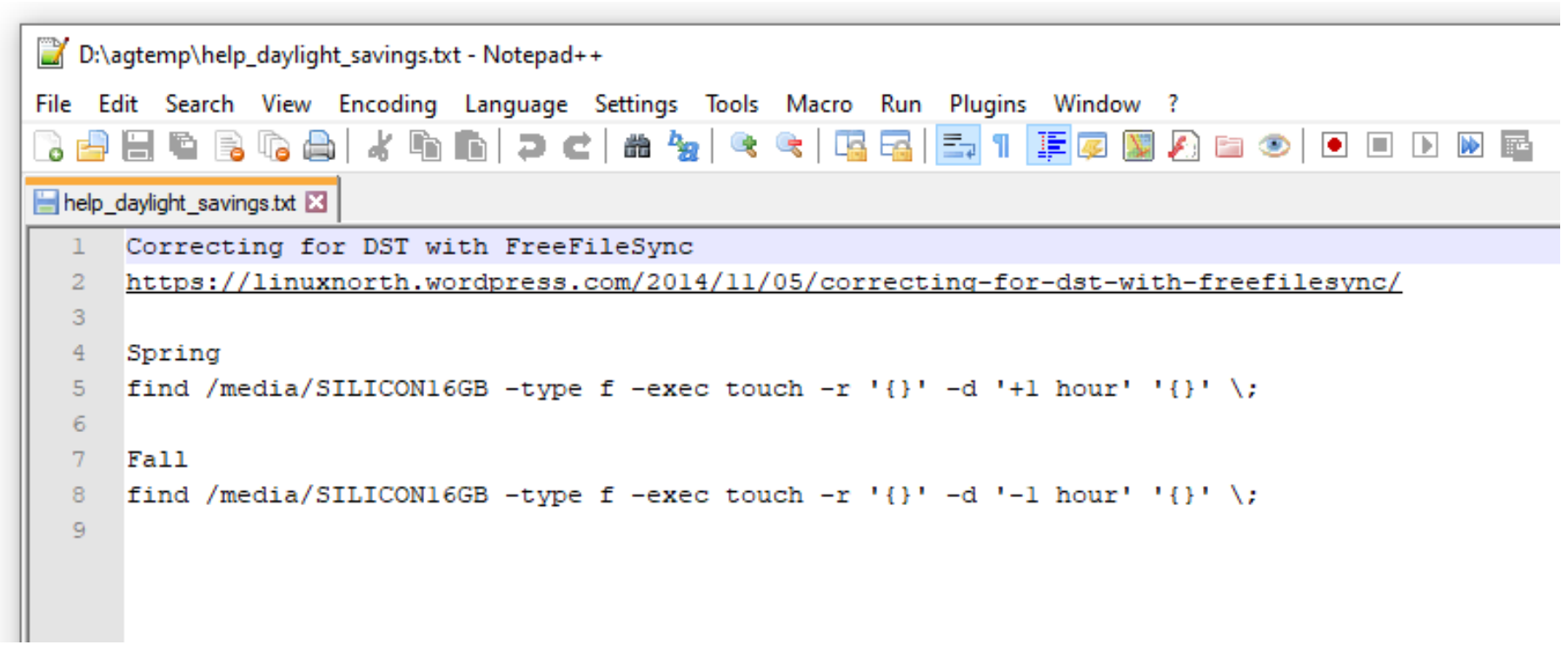


A DST wrinkle with dual-boot

- Dual-boot Windows 10 and Linux Mint
- Dedicated data partition (Drive D:/DataDisk)
- Synchronize D:/DataDisk to external USB drive using FreeFileSync

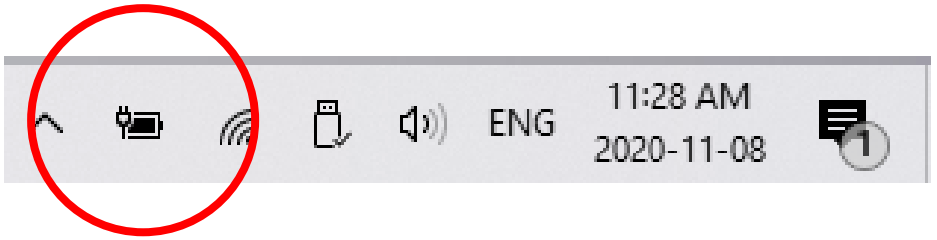


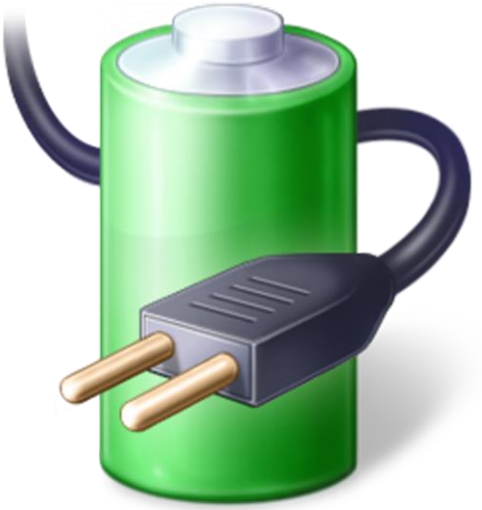
- When the time changes every file is listed for transfer (5-7 GB)!



- Find all files (recursively) in all folders of the USB flash drive
- Use specified time instead of current date/time
- Run touch and subtract 1 hour from the date-time stamp

The “Power” icon disappeared from my Taskbar. How can I get it back?





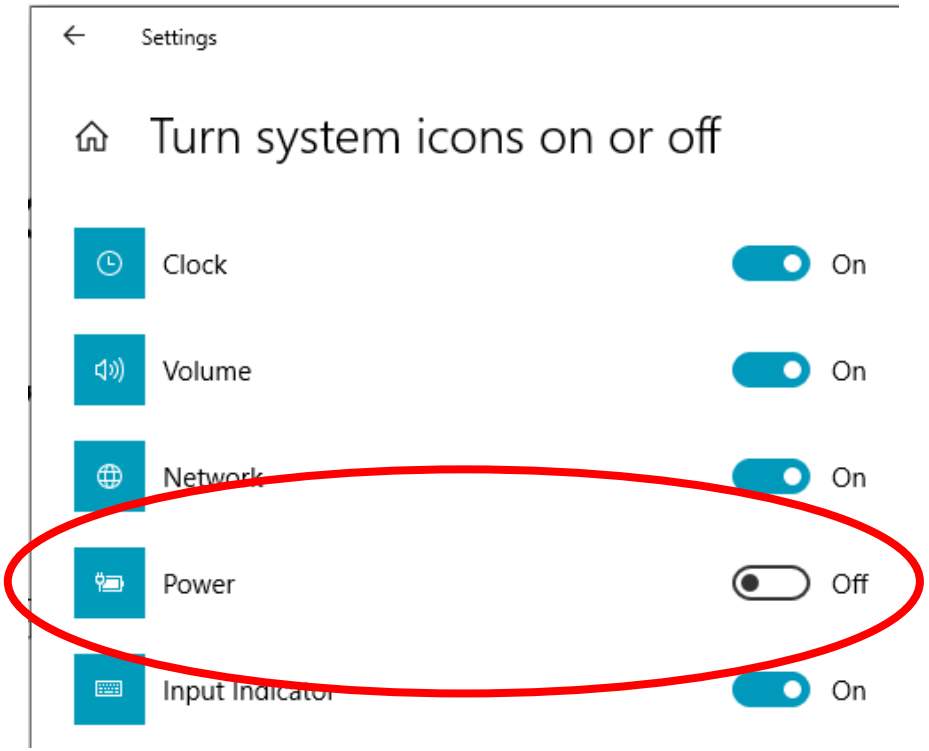
Settings

Personalization

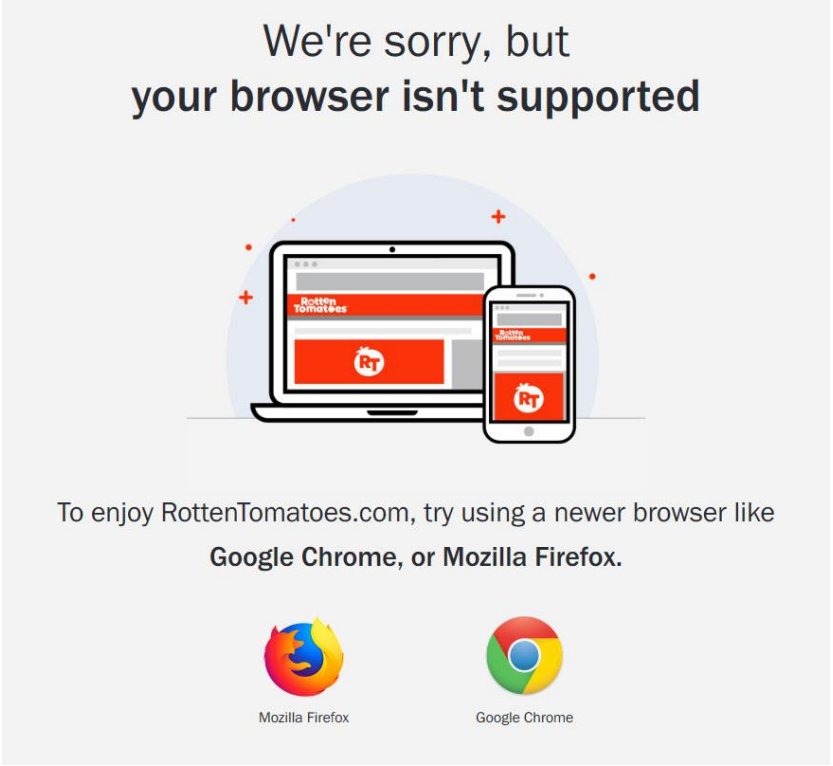
Taskbar

Turn system icons on or off

Power



When browsing with **up-to-date** Chrome or Edge to https://RottenTomatoes.com, the main page flashes and then I get…



But it works fine with Firefox…

Any Other:
Questions?
Comments?
Shares?

If we have time…

Awesome Icons

Customize the icons on your Android smartphone

Alan German

Tech Café, OPL
November 23, 4:00 pm

Lawrence Patterson

Scam Avoidance and Trust

Register at: **opcug.ca/opl-presentations/**

Questions

Send your questions, answers, and topics you wish to share to:

SuggestionBox@opcug.ca